PRESENTERS CONTRACTUAL AGREEMENT

Kentucky Educational Development Corporation

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Kentucky Educational Development Corporation

This AGREEMENT is entered into and effective as of the date **10/01/2022,** between (KEDC) Kentucky Educational Development Corporation (904 Rose Road, Ashland, KY 41102) and presenter **Blair Hess** under the laws of the Commonwealth of Kentucky.

(Please insert the mailing address below.)

Blair Hess, 108 Lafayette Drive, Frankfort, KY 40601

Services to Be Performed: The Contractor agrees to perform the following service for KEDC: **Professional development sessions and planning and research time if applicable per session.**

Date(s) of Service: Dates will be assigned by the project director/coordinator. The Contractor agrees to complete the services as assigned before **October 01, 2023**. The Contractor may also suggest alternate dates for presentations that complement the program.

Compensation: The Contractor must submit an invoice that reflects the actual date of services rendered. The Contractor may invoice for the time of presentation and for planning and research. In consideration of the Contractor's performance of these services, the client agrees to pay the Contractor as follows:

- **Fee**: $150.00 per PD hour for all services described above.
- **Travel Expenses**: If in-person delivery of services is requested, KEDC will provide reimbursement, at cost, for airfare, ground transportation, parking, and tolls. Mileage reimbursement is at IRS-approved standard mileage rates. Lodging (if required), meals, and incidentals expenses are reimbursed at the GSA-approved per diem rate.
- **Invoices**: The Contractor will submit invoices, appropriate receipts, and appropriate KEDC payroll forms (W-9) within 30 days of service. Invoices must include date of presentation and planning and research if applicable. Invoiced time for planning and research not to exceed double the length of the presentation (e.g., time and research for a 1-hour presentation will not exceed 2 hours on invoice). Invoices will be submitted to Carla Kersey (Carla.kersey@kedc.org) and CCed to Dr. Jim Evans and Gaby Flowers (jim.evans@kedc.org & gaby.flowers@kedc.org).
- **Payment to Contractor:** KEDC will provide payment no later than 30 days of invoice approval.

Blair Hess 02/16/23

Signature of Contractor Date

Director (Designee) 2-22-23

KEDC Director (Designee) Date